



DEPARTMENT OF THE NAVY
COMMANDER
HELICOPTER TACTICAL WING
U.S. PACIFIC FLEET
NAS NORTH ISLAND P.O. BOX 357096
SAN DIEGO, CALIFORNIA 92135-7096

COMHELTACWINGPACINST 10125.1B
N4

MAR 01 1999

COMHELTACWINGPAC INSTRUCTION 10125.1B

Subj: SPECIAL CLOTHING

Ref: (a) NAVSUPMAN, Vol II, Chapter V
(b) COMNAVAIRPACINST 10127.1B/
COMNAVAIRLANTINST 10127.5B

1. Purpose. To ensure compliance with references (a) and (b) in the maintenance, inventory and accounting for all special clothing issued on custody by the Commanding Officer, Naval Air Station North Island (Supply Officer).

2. Cancellation. COMHELTACWINGPACINST 10125.1A.

3. Discussion. For the purpose of this instruction, special clothing includes cold weather and wet weather clothing to provide environmental protection under various climatic conditions when standard articles of uniform do not provide sufficient protection. Special clothing is issued on a loan basis as equipment by NAS North Island and remains the property of the U.S. Government. When an individual is transferred all special clothing subcustodied to that individual will be returned to the squadron clothing pool. Deploying units will return all special clothing to the station clothing pool. Requests for additional quantities of special clothing, in excess of the allowance set forth in reference (a), should be submitted to the Commanding Officer, NAS North Island via COMHELTACWINGPAC (N4216). Approved requests will be handled in the same manner prescribed in paragraph 5a(2) below, except a signed letter of approval will be presented to the Supply Department Special Clothing Custodian with the request.

4. Scope. This instruction applies to all HELTACWINGPAC units based at NAS North Island.

5. Responsibilities

a. Commanding Officers or Officers in Charge of HELTACWINGPAC units based at NAS North Island are responsible for:

(1) Adhering to the allowance set forth in reference (a).

(2) Acknowledging the receipt of special clothing through utilization of Custody Record Cards. Record cards must be signed by the Commanding Officer or an authorized representative designated in writing by the Commanding Officer.

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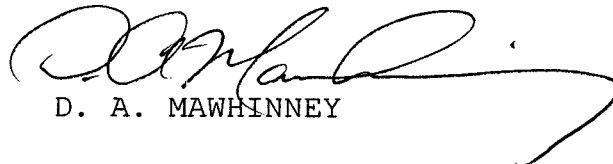
(3) Maintaining an informal custody record of issue(s) to individual(s).

(4) Returning all special clothing to the Supply Department prior to 15 June of each year for renovation so it can be ready for issue in September.

(5) Submitting an inventory report to the Supply Department annually prior to 15 June of each year and also when a special inventory is requested by the Supply Department to reconcile custody records.

(6) Providing the Supply Department with the activity's approved personnel allowance upon submission of the June inventory report.

(7) Providing the Supply Department with a properly prepared Report of Survey, DD-200, for any lost/missing special clothing and clothing determined to be beyond economical repair.



D. A. MAWHINNEY

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